**General Data Protection Regulations**

New data protection Regulations will come into law on 25th May 2018. These are similar to the Data Protection Act currently in place but with increased emphasis on the Rights of the individual. These entail:

* The right to be informed
* The right of access
* The right of rectification
* The right to erasure
* The right to restrict processing
* The right to data portability
* The right to object
* The right not be subject to automated decision-making including profiling

**What personal data is held on you as a client seeking a treatment with me ?**

Name

Address

Date of Birth

Telephone Number

Email Address

Occupation

GP Name and Address

Full Medical History including Fertility History (if appropriate)

Therapeutic Assessment

Treatment Protocol Used

Outcome of Treatment

Discussion of Treatment Plan with you

**Where does the data come from ?**

Yourself the client, with verbal and written consent, at consultation.

**Who do I share it with ?**

No one, without your permission.

If it is best for your treatment to seek advice from medical or specialist therapy colleagues, I will always ask for your consent. If you wish to transfer to another practitioner, you may take a copy of your notes with you. Contact me in writing and the data will be provided in 14dys.

**How is my data protected ?**

I record your data on Consultation Forms and additional notes ( written ). These are kept in a locked drawer and only I have access to it. I carry the key with me at all times.

**How long is my data kept for ?**

Generally, 7yrs for adults and 18yrs, if fertility/maternity related or a minor. This is for legal and therapeutic purposes.

If you wish to access, correct or erase your data, you will be able to do so within 14dys. Again, you can contact me in writing.

**What if I am not happy with the way my data is being handled ?**

You can contact the Information Commissioner’s Office www.ico.org.uk